



<b>Name of person completing the risk assessment: Position within Club:</b>		Kevin Lorkins - Club Secretary & Covid Officer			<b>Date risk assessment completed:</b>	24 <sup>th</sup> March 2021
<b>What are the hazards?</b>	<b>Who might be harmed and how?</b>	<b>What control measures are in place and are they sufficient?</b>	<b>What additional control measures are needed? (If any)</b>	<b>Action by who? (Who's responsible)</b>	<b>Action by when?</b>	
Covid 19 Infection	Players, Parents, Carers, Managers & Coaches, Match Officials – Catching Covid	All participants to use Self-Assessment checklist	Participants to stay at home if symptoms present	All participants, parents and carers	On going	
		Managers will obtain parents' consent before children are permitted to train. Any child that comes from a household with any symptoms should stay at home	Parents to ensure child stays at home if any symptoms in the house	Parents	Before team can re-start	
		A Register needs to be taken of those present at training and matches for NHS test and trace. Include name and phone number.	Managers to keep Register	Managers	Every training and match day	On going
		Risk Assessments and protocol on Facilities used	Managers to request when playing away.	Managers	Every away match	On going



			Main venue documents to be kept on-line	Covid Officer	ASAP	
Spectators	From 29 <sup>th</sup> March to 12 <sup>th</sup> April (at the earliest)	No spectators are allowed at grassroots football as part of step one of the Government's roadmap. One parent or guardian per child is permitted, where clubs and facilities can safely accommodate this and following all appropriate guidance.	Club and Managers to communicate to parents/carers and spectators. Signs displayed where permitted	Club and Managers	ASAP	
Operational		Parents, Carers, players, managers and coaches will be asked to hand sanitise before and after training and matches	Providing hand sanitisers	Parents and players	Before training and matches	Yes
		Parents/Carers should ensure they are in groups of no more than six and are to be socially distanced at one meter + at all times. (Subject to spectator rules above)	Managers to communicate to parents/carers.	Managers	Immediately	
		All Equipment including goal posts and corner flags should be wiped down before and after training and matches	Managers if at home. Venue providers if away.	Managers	Every training session and match	Before re-starting football



		Follow guidelines placed on Club Website	Covid Group to inform sections. Managers to inform all participants	Covid Group and Managers	Immediately	Before re-starting football
First Aid		If a player gets injured, a member of their household can assist them, if present, but others will still need to socially distance unless a life or limb-threatening injury necessitates compromising guidelines to provide emergency care. If there is a first-aider or other medical personnel present, they should be equipped with the appropriate PPE to protect themselves and others.	Incident report forms to be filled out if necessary.	Managers and Parents/Carers	On going	Yes
		First Aiders on hand	All Club Managers must have a valid FA First Aid qualification	Club Secretary & CWO	On going – Allowance for no available courses at present	Yes
Safeguarding	Children - physical and mental abuse	Are full DBS's and safeguarding training completed for all staff/volunteers?	Yes all are checked	CWO	updated in accordance with club policy and FA directives	Yes
Governance	Members of the football club – Not holding regular	Hold meetings on-line and follow the Club calendar for holding these.	Checked for validity by the Trustees	Club Secretary Section Secretaries	On Going	Yes



	meetings and dealing with Club business	Hold face to face meetings when permitted				
Finance	Members of the Football Club – Additional costs associated with preparing the Club to deal with Covid	Claim grants when available. Cut costs where possible. Set budgets and stress test.	Finance Committee to review regularly	Finance Committee & Trustees	On Going	Yes
	Impact on Revenue from not using Club bar, café, loss of fee income	Limit losses eg selling stock not used.  Ultimately fees will have to rise if shortfalls appear.	Finance Committee to review regularly	Finance Committee & Trustees	On Going	Yes